



Online
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Please check back regularly for possible updates

Syllabus last **Updated** on June 12, 2008

Course number and title: SSCI 145 Survival Skills for Distance Learners

Course Delivery Mode: Online **CRN:** 32127 **Credits:** 2 **Gen Ed:** (); (); ()

Instructor: Joanne Parsons E-mail: jparsons@eou.edu

Prerequisites:

Additional Course Fees:

Notes:

The instructor may provide an updated syllabus at the start of the course. If so, be sure to follow the updated information provided by the instructor.

Most online courses use the Blackboard course management system. However, it may not appear in your list of courses within Blackboard until the first day of the term. Please read the entire syllabus for course delivery information. IF the course uses Blackboard but you do not see it in your list of courses after the start of the term, contact your instructor for details. For more information about Blackboard, see the Welcome document at <http://www.eou.edu/dde/webadv/BBinstruct.pdf>.

Verify with your syllabus whether a proctor is required for exams and if they require hard copy or on line formats
<http://www.ous.edu/webster/>

If you are new to online courses visit the EOU web site at: <http://www.eou.edu/dde/Courses/HowToStart.htm> for information on how to start your course. Be sure to look at the [Dates and Deadlines](#) for this term.

IMPORTANT NOTICES:

The instructor for this course allows students **one term** for course completion.

Federal Financial Aid: Students who are receiving **federal financial aid** must complete this course in one term. Further financial aid information can be found at: <http://www.eou.edu/dde/webadv/finaid.html>

EOU E-Mail Account: EOU policy **REQUIRES** students to have access to their EOU email account for all electronic academic correspondence from EOU to students. Follow the [steps to access your e-mail account](#).

Student Code of Conduct: <http://www.eou.edu/saffairs/handbook/condct.html>

Computer & Telecommunications Acceptable Use Policy: <http://www.eou.edu/comp/aup.html>

Learning Disabilities: If you have a documented disability or suspect that you have a learning problem, please contact the Disability Services Office at 541-962-3081 or e-mail Pat Arnson parnson@eou.edu.

Turn in Assignments: Please read your syllabus carefully for assignment requirements. *For most courses which use Blackboard, assignments are submitted in Blackboard.* If you are to mail or fax your assignments to EOU, attach an Assignment Coversheet to each assignment. Assignment coversheets can be found at: <http://www.eou.edu/dde/webadv/forms/coversheets.html>. You can track the status of these assignments and exams at: <http://www.eou.edu/dde/Courses/Assign.htm>. If you are to submit your assignments electronically, enter the subject line as: [Your last name], [Course Prefix / Number], [brief description of assignment] and put your full name and course name on the first page of each attachment.

Questions:

Syllabi: Lynne Tilley, ltalley@eou.edu 1-800-544-2195 x 6
Blackboard: <http://d2.parature.com/ics/support/default.asp?deptID=4330> 1-866-517-3593
Online & Hard Copy Exams: Travis Paulson, tpaulson@eou.edu 1-800-544-2195 x 8
Assignment/Exam Tracking: Lynne Tilley, ltalley@eou.edu 1-800-544-2195 x 6



EASTERN OREGON UNIVERSITY
ONLINE
COURSE SYLLABUS

SSCI 145 SURVIVAL SKILLS FOR DISTANCE LEARNERS - 2 CREDITS

PRIMARY INSTRUCTOR: JOANNE PARSONS
E-MAIL: jparsons@eou.edu

COURSE MATERIALS:

Textbook: **Becoming a Master Student, Twelfth Edition**, by Dave Ellis. Publisher: Houghton Mifflin, ISBN: 978-0-618-95003-4

GRADING: S/U

COURSE DESCRIPTION:

This course will provide individuals participating in distance learning the opportunity to develop strategies to assist them in becoming successful students. It will be taught as a Web-based course to encourage students to develop their on-line skills as they work through the course material. Many distance students need to reactivate study skills after being away from the academic world for some time. They may also be adding academic pursuits to lives already full of job, community, and family responsibilities. Time management strategies will be explored which take these multiple demands into account. Locating academic resources at a distance from a university campus can present special challenges to the distance student and the course will require students to investigate local and Web-based options for supplementary materials.

COURSE OUTCOMES AND TOPICS TO BE COVERED:

Planning – Students will develop a realistic schedule for completion of courses within the time allotted. This will include a planning calendar incorporating all activities. Exercises will help students identify component parts of both courses and individual assignments and the steps required for mastery.

Study Skills – Students will identify and practice positive study skills that will enhance their potential for success. Reading for comprehension, identification of key points, and review techniques will all be covered. Students will be directed to Web sites offering a variety of helpful information on general study skills and skills related to specific subject areas, such as mathematics. An example would be the site maintained by Middle Tennessee State University, which provides information on a variety of study skills related topics and an extensive list of links to other appropriate sites. The required text also provides a wealth of Web links.

Time Management – Students will analyze real and hypothetical life situations and identify ways to handle them as a student. Fitting course work into busy schedules, dealing with distractions and interruptions, procrastination, making choices and taking control will all be included in this topic.

Research – Students will investigate resources within their own communities, such as local libraries, as well as on-line libraries at EOU and other universities. Use of Web resources such as on-line newspapers, magazines, search engines and general subject catalogs will be encouraged.

Assignments/Exams – Students will identify strategies for dealing with test anxiety and exam preparation. Various types of assignments and exams will be discussed and appropriate responses reviewed. An on-line quiz will wrap up this section and provide an opportunity to practice test-taking skills.

ASSIGNMENTS:

All assignments are posted on-line and will be submitted and graded on-line. There are ten assignments, two on each of the above five topics. Students must complete all assignments in order to pass the course.

Syllabus approved by Joanne Parsons for the 2008-2009 academic year
